

**Woodlawn Unit School District #209**  
**Board of Education**  
**June 15, 2023**

*Members Present*

Kyle Ritchey  
Jeff Burkett  
Jacob Frick  
Chase Phelps  
Josh Trout  
Michele Chesnek

*Members Absent*

Chad Phelps

A regular board meeting was held on June 15, 2023 at the high school. The meeting was called to order by Jeff Burkett at 6:00 pm. Roll Call was taken with the above members present. Also Present: Eric Helbig, Sara Hays, Brian Gamber, Sandra Kabat, Lynette Leffler, Amy Orrill, Katie Schrementi, Jessica Clark

A motion was made by Chase Phelps and seconded by Jacob Frick to open the amended budget hearing.

Members voted: Kyle Ritchey, yes; Jeff Burkett, yes; Jacob Frick, yes; Chase Phelps, yes; Josh Trout, yes; Michele Chesnek, yes;

Motion carried.

A motion was made by Michele Chesnek and seconded by Josh Trout to close the amended budge hearing for fiscal year 2023.

Members voted: Kyle Ritchey, yes; Jeff Burkett, yes; Jacob Frick, yes; Chase Phelps, yes; Josh Trout, yes; Michele Chesnek, yes;

Motion carried.

Visitor Communication:

Amy Orrill asked what the event coordinator job duties would be. Mr Helbig said it would be discussed with all staff at the beginning of the school year.

Jessica Clark introduced herself to the board as a potential new mus

A motion was made by Michele Chesnek and seconded by Kyle Ritchey to go into closed session at 6:09 p.m. for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity (5 ILCS 120/2 © (1) and Collective negotiating matters between the District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. (5 ILCS 120/2 ©, (2)).

Members voted: Jacob Frick, yes; Jeff Burkett, yes; Chad Phelps, yes; Josh Trout, yes; Chase Phelps, yes; Kyle Ritchey, yes; Michele Chesnek, yes.

Motion carried.

A motion was made by Michele Chesnek and seconded by Josh Trout to return to open session at 7:26 p.m.

Members voted: Kyle Ritchey, yes; Jeff Burkett, yes; Jacob Frick, yes; Chase Phelps, yes; Josh Trout, yes; Michele Chesnek, yes;

Motion carried.

A motion was made by Jacob Frick and seconded by Josh Trout to approve consent agenda items with amended minutes, resignation from Kelly Owens effective immediately, and board policy updates 1<sup>st</sup> reading as presented.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Jacob Frick and seconded by Kyle Ritchey to approve the fiscal year 2024 schoolwide Title I Plan.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Michele Chesnek and seconded by Chase Phelps to hire Jessica Clark as full-time music teacher for the 23-24 school year on BS Step 0.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Kyle Ritchey and seconded by Jacob Frick to approve the Collective Bargaining Agreement with the WEA as presented.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Jacob Frick and seconded by Kyle Ritchey to approve the WHS Dean of Students contract as presented.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Kyle Ritchey and seconded by Jacob Frick to approve the district bookkeeper contract as presented.

All members present voted yes by a roll call vote.

Motion carried.

Item IX 5. Approve reading recovery teacher agreement was tabled.

A motion was made by Michele Chesnek and seconded by Josh Trout to hire temporary with full-time status starting August 11, 2023: Tim Brendel as head custodian on Step 7B, Ty Coleman as custodian on Step 0A and Ethan Watson as custodian on Step 2A.

All member present voted yes by a roll call vote.

Motion carried.

Item IX 7. Hire Paraprofessionals was tabled.

A motion was made by Kyle Ritchey and seconded by Michele Chesnek to approve the purchase of 90 chromebooks and licenses from QNS for \$32,462.10; with \$27,132 reimbursed with a digital equity grant.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Kyle Ritchey and seconded by Michele Chesnek to approve the fiscal year 2024 insurance renewal.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Chase Phelps and seconded by Kyle Ritchey to approve the intergovernmental agreement with the IL DHFS.

Members voted: Kyle Ritchey, yes; Jeff Burkett, yes; Jacob Frick, yes; Chase Phelps, yes; Josh Trout, yes; Michele Chesnek, yes;

Motion carried.

A motion was made by Michele Chesnek and seconded by Kyle Ritchey to approve the Fiscal Year 2023 amended budget.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Michele Chesnek and seconded by Jacob Frick to authorize the Fiscal Year 2024 budget preparation.

Members voted: Kyle Ritchey, yes; Jeff Burkett, yes; Jacob Frick, yes; Chase Phelps, yes; Josh Trout, yes; Michele Chesnek, yes;

Motion carried.

A motion was made by Jacob Frick and seconded by Kyle Ritchey to approve the Johannes Pay Application #11 for \$119,922.30.

All members present voted yes by a roll call vote.

Motion carried.

Item IX 14. Joiner Roofing Pay Application # 1 was tabled.

A motion was made by Jacob Frick and seconded by Michele Chesnek to approve Fiscal Year 2022 Annual Financial Report.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Jacob Frick and seconded by Josh Trout to approve the WGS addition networking cable proposal from QNS for \$9,133.48.

All members present voted yes by a roll call vote.

Motion carried.

A motion was made by Josh Trout and seconded by Kyle Ritchey to adjourn at 8:18 p.m.  
Members voted: Kyle Ritchey, yes; Jeff Burkett, yes; Jacob Frick, yes; Chase Phelps, yes; Josh Trout, yes; Michele Chesnek, yes;  
Motion carried.

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PRESIDENT

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SECRETARY